ORIGINAL TEXT - FULL TEXT

Approved by Rector’s directive No 20 of 11 July 2025

In force from: 01.08.2025

**Appointment of heads of areas of responsibility, and designation of their fields of activity and subordinate structural units**

Pursuant to clause 8 of § 11 and clause 13(2)1) of the Statutes of Tallinn University of Technology,

1. I hereby appoint the heads of areas of responsibility as follows:
	1. Vice-Rector for Research – Professor Jarek Kurnitski,
	2. Vice-Rector for Academic Affairs – Professor Ingrid Pappel;
	3. Vice-Rector for Entrepreneurship – Erik Puura;
	4. Vice-Rector for Development and Student Affairs – Hendrik Voll;
	5. Director for Administration – Tea Trahov.
2. I hereby designate the fields of activity of the heads of areas of responsibility and their subordinate structural units as follows:

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| Position | Field of activity | Structural unit |
| Vice-Rector for Research | Research, including doctoral studies, library and publishing services | Library |
| Research Administration Office |
| FinEst Centre for Smart Cities  |
| Vice-Rector for Academic Affairs | Academic affairs (excluding doctoral studies), EuroTeQ, cooperation with the student body in the field of education,micro-degrees, open studies, continuing education | Office of Academic Affairs |
| Open University  |
| Vice-Rector for Entrepreneurship | Innovation and industry cooperation, knowledge and technology transfer, protection of intellectual property rights and coordination of commercialisation of smart knowledge, coordination of partnerships, promotion of entrepreneurship | Technology Transfer Office  |
| AI & Robotics Estonia (AIRE) centre |
| Vice-Rector for Development and Student Affairs | Engineering Education Foundation, Development Fund scholarships, alumni association, student life affairs under the student body, sports activities, the School of Technology, the School of Exams and Olympiads, the Unicorn Squad, the Education USA Advising Centre | Alumni and Support Relations Office |
| Next Generation Centre |
| Director for Administration | Development, management, and administration of IT infrastructure and systems | Information Technology Services |
| Management and implementation of the university’s marketing and communication activities, including internal and external communication; coordination and development of the brand and insignia; reputation and recruitment activities; development of e-channels; organization of university events; and international cooperation | Marketing and Communications Office |
| Organisation and development of financial/economic activities (incl. public procurements) | Finance Office |
| Development and management of the university campus and real estate owned or used by the university, provision of logistics services, and provision of related support services | Real Estate Office |
| Development and implementation of the staff policy and organisation of employment relations, arranging and development of archiving, administrative services and document management | Human Resources Office |

1. I hereby repeal “Appointment of heads of areas of responsibility and designation of their fields of activity and their subordinate structural units” (approved by Rector’s directive No 64 of 20 December 2022, amended by Rector’s directive No 2 of 9 February 2023, Rector’s directive No 20 of 4 May 2023, Rector’s directive No 27 of 3 July 2023, Rector’s directive No 29 of 13 July 2023, Rector’s directive No 37 of 22 September 2023 and Rector’s directive No 46 of 13 December 2024).
2. The directive shall enter into force on 1 August 2025.